

ADMISSION OF HOMELESS STUDENTS

(Complaint Form)

Person(s) filing complaint _____

Complainant can be contacted as follows _____

Date complaint is filed _____

Student name and grade _____

Has problem been discussed with the administration?

Yes No Date _____

Information the complainant wishes to have considered:

Other persons with information about concern:

The projected solution

Indicate what you think can and should be done to solve the problem. Be as specific as possible.

Signature of complainant

Date

The administration shall give one (1) copy to the complainant and shall retain one (1) copy for the file.