



JOB OPPORTUNITY

*****SCHOOL DISTRICT WILL PAY FOR TRAINING*****

Position: Activity Bus Driver

Reports to: Transportation Department

Employment Type: Part Time

Pay Rate: \$20.00 hourly

Position Summary:

- Transport students to and from a variety of school sites and activities Required Education, Experience & Qualifications
- High School education or equivalent

Job Responsibilities & Duties:

- Drive a school bus safely in accordance with all applicable Federal and New Mexico State Laws
- Follow time schedules
- Oversee the loading and unloading of students, releasing students to authorized individuals
- Maintain order and proper discipline of passengers, resolving disputes, documents and reports discipline issues
- Conduct daily safety and operational inspection and paperwork of assigned vehicle
- Maintain a variety of records and reports including but not limited to mileage, routing, and time schedules as required
- Attend meetings, programs, and in-service training as assigned
- Maintain current required licenses and certificates
- Performs other related duties as assigned

MUST BE ABLE TO PASS A PRE-EMPLOYMENT DRUG SCREEN AND A BACKGROUND CHECK

For more information, please contact Sheila Tanner @ (575)601-4416 ext. 200 or by email at sheila.tanner@cmsbears.org