



## **JOB OPPORTUNITY**

**\*\*\*SCHOOL DISTRICT WILL PAY FOR TRAINING\*\*\***

**Position:** Activity Bus Driver

**Reports to:** Transportation Department

**Employment Type:** Part Time

**Pay Rate:** \$15.00 hourly

### **Position Summary:**

- Transport students to and from a variety of school sites and activities Required Education, Experience & Qualifications
- High School education or equivalent

### **Job Responsibilities & Duties:**

- Drive a school bus safely in accordance with all applicable Federal and New Mexico State Laws
- Follow time schedules
- Oversee the loading and unloading of students, releasing students to authorized individuals
- Maintain order and proper discipline of passengers, resolving disputes, documents and reports discipline issues
- Conduct daily safety and operational inspection and paperwork of assigned vehicle
- Maintain a variety of records and reports including but not limited to mileage, routing, and time schedules as required
- Attend meetings, programs, and in-service training as assigned
- Maintain current required licenses and certificates
- Performs other related duties as assigned

**MUST BE ABLE TO PASS A PRE-EMPLOYMENT DRUG SCREEN AND A BACKGROUND CHECK**

For more information, please contact Sheila Tanner @ (575)601-4416 ext. 200 or by email at [sheila.tanner@cmsbears.org](mailto:sheila.tanner@cmsbears.org)