

2023-2024

REQUEST FOR BID

The Cloudcroft Board of Education will accept bids for furnishing propane fuel for heating school buildings. Service will be for the 2023-2024 school year, beginning August 2023 and ending July 31, 2024. School year consumption is approximately 60,000 gallons. Please quote per gallon delivered price.

Trucks must be equipped with numbered printing meters, all tickets must show this meter stamp.

Tanks at the elementary/middle school and the high school are owned by the school. Tanks are to be filled without owner notifying supplier of need. Failure to do this would be reason to void the contract. Fuel is to be delivered at the two (2) locations approximately ¼ mile apart.

Fuel must be pure propane. Butane or butane mixture will not be accepted.

Maintenance on tanks, lines, vaporizers, boilers, and gas appliances to be furnished by supplier. All repair parts are to be furnished at the dealer's cost. Charges, if any, for maintenance must be stated in the bid proposal.

Supplier must notify, by documentation from refinery, changes in bid price prior to delivery.

Supplier must pressure test all L.P.G. installations at least once at the beginning of the school year and at other times deemed necessary by the school administration and the supplier. Each pressure test must be certified in writing to the Superintendent of Schools.

SUBMISSION OF BIDS

Bids must be received in the office of the Superintendent of Schools, P.O. Box 198, #10 Swallow Place, Cloudcroft, NM 88317, by **11:00 am on Tuesday, March 21, 2023**. Bids will be opened at 11:30 am on Tuesday, March 21, 2023. Bids must be sealed in an opaque envelope plainly marked on the outside "PROPANE BID FOR 2023-2024". Bids must be submitted on the enclosed bid form.

AWARD OF BID

Bids will be awarded to the bidder which, in the opinion of the school, satisfactorily meets the specifications and demonstrates the ability to perform the required services. Pricing packages and/or guarantees that will benefit the school district will be considered in the evaluation of the bids. The school reserves the right to accept or reject any portion or all of any bid and to waive any or all technicalities.

BID SHEET 2023-2024

PROPANE HEATING FUEL

Per gallon price delivered to CLOUDCROFT SCHOOLS (all schools)..... \$ _____

Other conditions, benefits, costs, etc.

Explain: _____

Supplier must notify, by documentation from refinery, changes in bid price prior to delivery. Supplier must fill on a schedule agreed upon with the school district. Delivery must be made during the administration office workday (8:00 am – 4:00 pm), unless otherwise ordered by the district. All tickets must be delivered in person to #10 Swallow Place and signed for by a district employee.

COMPANY NAME: _____ PHONE: _____

ADDRESS: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE DATE

PRINT/TYPE NAME OF AUTHORIZED REPRESENTATIVE